

FUNDRAISE

INDIVIDUAL FUNDRAISING INFORMATION



DOMESTIC VIOLENCE
& SEXUAL ASSAULT
CENTER

TOGETHER WE CAN PROTECT VICTIMS, PREVENT VIOLENCE, & EMPOWER SURVIVORS

Thank you for your desire to support our mission and provide hope and healing to local individuals and families. Together we can ensure that all victims of personal violence receive the vital healing and protective services they need to get free from violence and heal from trauma.

PLEASE COMPLETE THIS FORM AND SUBMIT TO SYLVIA@DVSACENTER.ORG

FULL NAME: _____

STREET ADDRESS: _____

CITY/STATE/ZIP: _____

EMAIL ADDRESS: _____

PHONE NUMBER: _____

TYPE OF FUNDRAISER

(Ex. auction, bake sale, car wash, email solicitation, party, product sale, social media event/campaign, sporting event, yard sale, other.)

DESCRIPTION/ ADDITIONAL DETAILS

DATE(S): _____ FUNDRAISING GOAL \$ _____

WHY DID YOU CHOOSE TO FUNDRAISE FOR DOMESTIC VIOLENCE & SEXUAL ASSAULT CENTER?

THIRD PARTY EVENT GUIDELINES

1. THIRD PARTY EVENTS MUST BE IN LINE WITH OUR MISSION.
2. ALL PROMOTIONAL MATERIALS MUST CLEARLY STATE THE PERCENTAGE OF PROCEEDS THAT WILL BENEFIT THE DVSA CENTER.
3. THE USE OF OUR LOGO AND NAME ON ANY PROMOTIONAL MATERIALS (E.G., PRESS RELEASES, FLYERS, INVITATIONS, WEBSITES, LETTERS, ETC.) MUST BE REVIEWED AND APPROVED BY A STAFF MEMBER TO VERIFY THAT THE CONTENT ALIGNS WITH OUR CURRENT MARKETING STANDARDS, ACCURACY AND MISSION FRAMEWORK.
4. EVENT ORGANIZERS ARE RESPONSIBLE FOR OBTAINING ALL PERMITS AND LIABILITY WAIVERS ESPECIALLY THOSE FOR RAFFLES AND/OR SPORTING-TYPE EVENTS. EVENT ORGANIZERS MUST OBTAIN THEIR OWN LIABILITY INSURANCE TO COVER THE EVENT.
6. DVSA IS NOT FINANCIALLY LIABLE FOR THE PROMOTION, PLANNING OR EXECUTION OF THIRD PARTY EVENTS.
7. IN ORDER TO FULFILL OUR OWN ACCOUNTING REQUIREMENTS, WE REQUIRE EVENT PROCEEDS WITHIN 30 DAYS AFTER THE CONCLUSION OF THE SPECIAL EVENT/FUNDRAISER AND PROCEEDS SHOULD SUCCESSFULLY CLEAR OUR AGENCY BANK ACCOUNT. ANY FEES FOR INSUFFICIENT FUNDS ARE THE SOLE RESPONSIBILITY OF THE THIRD PARTY.

AGREEMENT

1. YOU, AS THE THIRD-PARTY INDEPENDENT EVENT ORGANIZER, SHOULD SUBMIT THIS AGREEMENT AT LEAST 45 DAYS IN ADVANCE.

2. I ACCEPT AND AGREE TO THE TERMS OF THESE GUIDELINES WITH RESPECT TO MY THIRD PARTY EVENT(S) TO BENEFIT DVSA CENTER.

3. I HEREBY AGREE TO HOLD DVSA CENTER, ITS DIRECTORS, EMPLOYEES AND VOLUNTEERS, HARMLESS FROM LOSS, LIABILITY, DAMAGES AND EXPENSES IMPOSED AGAINST OR INCURRED RESULTING FROM OR RELATED TO ANY EVENT I HOST OR ANY VIOLATION BY ME OF THESE THIRD-PARTY HOST FUNDRAISING AGREEMENT GUIDELINES.

SIGNATURE: _____ DATE: _____

THIS AGREEMENT IS NOT VALID UNTIL SIGNED BY ERICKA DOWNING, EXECUTIVE DIRECTOR,

SIGNATURE: _____ DATE: _____

Domestic Violence & Sexual Assault Center (Domestic Violence Program, Inc.) is a 501c3 non-profit organization. All investments in our agency are tax deductible.

Public Office: 1423 Kensington Square Ct. Murfreesboro, TN 37130

www.dvsacenter.org | (615) 896-7377